

DECISION NOTICE

(RECORDING OF DECISIONS MADE BY INDIVIDUALS)

1. Decision Summary:

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| Decision Maker GMCA Treasurer | Date of Decision 3 rd June 2024 |
| Date Decision Published 3 rd June 2024 | Date Decision will come into force 3 June 2024 |
| Subject: GMCA 941 Insurance Services – (excluding brokerage) | |
| Reason for urgent decision: | |

Type of Decision: Non Mayoral or Mayoral Decision Made by Officers

2. Details of the Decision:

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| The decision is that: |
| <p>Following an open competitive procurement exercise. Insurance services re tender has been concluded, to award a contract for 3 years (+ 1 x 24 month permissible extension) The contract will start 1st June 2024 or as soon as is practicable after contract signature.</p> |
| The reasons for the decisions are: |
| <p>The competitive procedure shows a much lower increase in premiums than was expected from market engagement and current market conditions.</p> <p>The tender was split into 6 lots to encourage competition and supplier engagement. Listed below</p> <p>LOT 1 Property</p> <ul style="list-style-type: none"> • Material Damage. All Risks • Business Interruption • Contract Works • Computers • Money <p>LOT 2 Combined Liability</p> <ul style="list-style-type: none"> • Employers Liability |

- Public and Products Liability
- Libel & Slander
- Officials Indemnity

LOT 3 Crime/ Fidelity Guarantee

LOT 4 Motor including Airside Liability

LOT 5 Personal Accident and Business Travel

LOT 6 Engineering

- Engineering Insurance
- Engineering Inspection

6 companies submitted tender responses to one or more of the lots and were evaluated and moderated against the following criteria;

45% Quality

5% Social Value (an industry that historically doesn't engage in offering strong Social Value to contracts although have a focus on SV for their own organisations. The winning bidder did score well on their social value offering to the authority.

50% Price

On this occasion one supplier won all lots. Zurich Municipal

The contract value is £445,212 per annum.

Recommendation

To approve award of the contract to Zurich at a cost of £445,212 pa years (indicative £2,226,060 for 5 years if optional 2 year extension is taken). Noting that the premiums are not fixed for contract duration and will be determined by any increase to property sums insured, increases to wages/salaries, FTE changes to fleet vehicles and any increase in claims costs and frequency.

Alternative options considered and rejected when making the decision:

N/A

List Non-confidential reports

Reports to be considered that can be made available to the public

N/A

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| <p>List Confidential reports Reports to be considered which contain confidential or exempt information</p> <p>Tender Award Report GMCA 941 Insurance Services</p> |
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3. Conflict of Interest:

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| <p>Record of any conflict of interest declared by any Member who is consulted by the member or officer which related to the decision:</p> |
| <p>No conflicts of interest were identified</p> |
| <p>Dispensation granted by the Head of Paid Service in respect of any conflict of interest declared:</p> |
| <p>N/A</p> |

4. Register of Key Decisions:

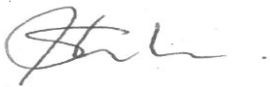
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| <p>Register of Key Decisions Reference</p> | <p>D1 submitted February 2024</p> |
| <p>Or if not published in the Register of Key Decisions - Reasons for general or special urgency such that it was not published in the Register of Key Decisions</p> | |

5. Scrutiny Call In:

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| <p>Call-in deadline</p> | |
| <p>Or if Exempt from Call-in explain how any delay would seriously prejudice the legal or financial position of the GMCA or the Constituent Councils, or the interests of the residents of Greater Manchester</p> | |
| <p>Scrutiny Chair who agreed the urgency</p> | |

6. Signature of Decision Maker/s:

Chief Executive Office, GMCA & TfGM

Signed: 

Date: 03/06/2024.....

Signed:

Date:

7. For delegated decisions which are to be made in consultation with others please include:

| Name/s of politician/s or Officer/s who must be consulted (if any) | Consultee signature: by signing this decision notice you confirm that you have been consulted on this decision |
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NOTE:

Both Mayoral and Non Mayoral Decisions made by Officers will be available for public inspection at the GMCA's offices and on the GMCA's website.